# **MEETING MINUTES**

| **Meeting/Project Name:** | Mobile Based Language Learning Application | | | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Date of Meeting:** (DD/MM/YYYY) | 07/08/2017 | | **Time:** | | | 15:15 | | |
| **Minutes Prepared By:** | QuangNN | | **Location:** | | | FPT University | | |
| 1. Meeting Objective | | | | | | | | |
| * Test case * **Review report 4, 5** * **Demo, Presentation** | | | | | | | | |
| 2. Attendance at Meeting | | | | | | | | |
| **Name** | | **Department/Division** | | **E-mail** | | | **Phone** | |
| Nguyễn Huy Hùng | | Supervisor | | [hungnh@fpt.edu.vn](mailto:hungnh@fpt.edu.vn) | | | 0908567687 | |
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| 4. Action Items | | | | | | | | |
| **Action** | | | | | **Owner** | | | **Due Date** |
| Fix application | | | | | Whole team | | |  |
| Test application | | | | | Whole team | | |  |
| Write report 5 | | | | | Whole team | | |  |
| Demo,Presentation | | | | | Whole team | | |  |
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